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Sent: Monday, March 9, 2026 10:09 AM
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Subject: Public Comment Notice: Periodic Review of the Fee Requirements for Processing Applications regulation

The attached file is being sent to assisted living facilities, adult day centers, children's residential facilities, child placing agencies and child caring institutions from the Virginia Department of Social Services Email Distribution Service.

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COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

DATE: March 9, 2026

To: Licensed Adult Day Center Providers
Licensed Assisted Living Facilities
Licensed Child Welfare Agencies

FROM: Tara Ragland, Director
Division of Licensing Programs

SUBJECT: Periodic Review of 22VAC40-160, *Fee Requirements for Processing Applications*

The State Board of Social Services is conducting a periodic review of 22VAC40-160, *Fee Requirements for Processing Applications*. The purpose of this review is to determine whether this regulation should be terminated, amended, or retained in its current form. This regulation can be found in its entirety at <https://law.lis.virginia.gov/admincode/title22/agency40/chapter160/>.

Pursuant to Executive Order 19 (2022) and §§ 2.2-4007.1 and 2.2-4017 of the Code of Virginia, the review of this regulation will be guided by the principles in Executive Order 19 <https://TownHall.Virginia.Gov/EO-19-Development-and-Review-of-State-Agency-Regulations.pdf>. Public comment is sought on the review of any issue relating to this regulation, including whether the regulation (i) is necessary for the protection of public health, safety, and welfare or for the economic performance of important governmental functions; (ii) minimizes the economic impact on small businesses in a manner consistent with the stated objectives of applicable law; and (iii) is clearly written and easily understandable. The public comment period begins March 9, 2026, and ends on March 30, 2026.

If you wish to receive a response to your comment, your contact information (preferably an email address or, alternatively, a U.S. mailing address) must accompany your comment. Following the close of the public comment period, a report of the review will be posted on the Town Hall and a report of the small business impact review will be published in the Virginia Register of Regulations.

Comments for this periodic review may be submitted via Regulatory Town Hall at townhall.virginia.gov; or by mail, fax or email to Samantha Fogt, Licensing Consultant, Virginia Department of Social Services, Division of Licensing Programs, 5600 Cox Rd. Glen Allen, Virginia 23060; fax (804) 726-7132; or at samantha.fogt@dss.virginia.gov.

If you have any questions, please contact Samantha Fogt.